

LANDULPH PARISH NEIGHBOURHOOD PLAN

MINUTES of the Steering Group meeting held on Monday 13th February 2017
at 7.30pm in Cargreen Yacht Club, Coombe Lane, Cargreen

PRESENT Debbie Allan (Chairman), Tim Burns, Steve Dennis, John Hall (Treasurer), Glen Honey, Gerry Stevenson (PC), Jenny Turnage (Secretary),

APOLOGIES Gaye Braund (PC), Jo Butcher, , Annemarie Nathan, Marcia Pirie, Chris Wyman (PC), Cindy Zimmer

WELCOME The chairman welcomed everyone to the meeting after a break over Christmas and while the surveys were being analysed. DA also thanked GH for coming in early to ensure a well heated room in the cold weather.

1. **APPROVAL OF MINUTES** The minutes of the meeting held on 13th December 2016 were read and signed as a true record.

2 **MATTERS ARISING** (i) GH said that he had received a card from JB sending her best wishes to the group from sunny New Zealand. He also confirmed that the room has been booked for the next 2 months.

3 **TREASURER** .There is no change in the finances

4. **PUBLIC CONSULTATION 3 RESIDENTS SURVEY**
(i) **EXAMINING SURVEY RESPONSES**

DA said that the responses to the December survey have now been examined and the final report has just been circulated to all the group. DA thanked GH for collating all the responses and liaising with DB/TW. DA thanked DB and TW for all their hard work in analyzing the survey data and producing their report.

TRB said it was encouraging that the report showed strong support , over 75%, for all the policies, many over 90% support. He also noted that DB/TW had highlighted a few areas of possible confusion in the data and the need to confirm the number of survey forms actually sent out.

(ii) **USE FEEDBACK TO REVIEW/REWRITE POLICIES**

DA asked all members to examine the report and identify which policy areas need further work and to e mail their ideas and suggestions to the secretary for inclusion on the next agenda.

In addition all members were asked to read some of the other plans completed, or near completion,, to help us structure our plan. The Cornwall county e-bulletins forwarded to members and found on the county website give details of other areas progress. eg St Eval, Quethiock, Crantock et al.

(iii) **FEEDBACK VIA PLAN WEBSITE** One comment on the website asked questions about stakeholders , specifically the school and under 5s group and their inclusion in the survey. This resulted in a discussion about the need to contact more stakeholders. It was decided that the group should seek further advice on this.

(iv) The general discussion around the survey report raised some more questions where it was felt further advice is needed. These were

ALL (i) to review the need for changes to draft policies, email to Secretary.

(ii) review other N'hood Plans

<p>(a) more clarity over County planning policies, eg the importance of AONB, possible conflict with housing need and affordable housing supply. DA informed the group that County have just announced that they will be holding free “Surgeries” of 45minutes for members to meet with county planners/ Neighbourhood Plan officers. DA suggested that a session be booked.</p>	<p>DA to make booking for “surgery” session at Bodmin</p>
<p>5 COLLATING EVIDENCE FOR THE FILE (i) UPDATE JH said he has reviewed the format and evidence presented in several other N’hood Plans . He has used the template provided on the County web site to guide presentation of plans to begin producing a draft plan. DA thanked JH for his hard work</p> <p>(ii) DECIDE WHAT TO INCLUDE ON WEBSITE. (a) TRB noted that the information on the Open Day is not available on the site. DA will correct this, (b) It was agreed to put the survey report on the site.</p> <p>(c) Thanks were expressed to DA for the improvement noted by all in the website appearance and content.</p>	<p>DA to review content and add survey report to website</p>
<p>6. WRITING THE PLAN . Following on from item 5 above there was some discussion over the need for further advice on writing the policies and plan resulting in agreement to write to Claire Hurley for advice and raise the matter at the future surgery.</p>	<p>DA contact CH</p>
<p>7. CONSIDER NEED FOR LANDSCAPE ASSESSMENT. DA reported that JB had sought clarity on the need for this. An e mail reply from County said a landscspe assessment is not needed unless a specific site for development is identified.</p>	
<p>8. COMMUNITY LEVY UPDATE. GH informed the group of the latest suggestions for changes planned for the Levy. The possible rise from 15% to 25% in the amount paid to parishes was welcomed but it was noted that there is no timescale provided for possible implementation.</p>	
<p>9 PROGRESS ON THE PLANNED 3 MONTH SCHEDULE</p> <ul style="list-style-type: none"> (i) All completed surveys have been collected (ii) All documents passed to DB/TW (iii) Report on the survey has been published (iv) Use feedback from the survey to review policies Carry Forward (v) Study other areas N/hood plans Carry Forward (vi) Consider options for writing policies Carry Forward <p>A wide ranging debate on the policy areas included housing need, what types? Affordable housing, how viable in an AONB? and the desirability of a vigorous pub in the parish.</p>	<p>All to review policies and study other N’hood plans</p>
<p>10 DECISIONS SO FAR</p> <ul style="list-style-type: none"> (i) DA to book surgery slot. (ii) Everyone to review the policies after reading the Survey Report (iii)) Everyone to look at presentation and what is included in other N’hood plans (iv) Everyone to check they have received the survey report. (v) DA to contact Claire Hurley for advice on policies 	<p>DA to book surgery and contact CH</p> <p>ALL review policies and other plans, Check survey doc.</p>

11. ANY OTHER BUSINESS (i) DA has received a briefing note on affordable housing from County. JT will circulate to members.

(ii) The chairman thanked TRB for all his help in constructing the survey questionnaire.

(ii) GS welcomed the future surgery consultation as staff at county change positions in restructurings so the interpretation of planning policies can alter as viewpoints change.

12 DATE OF NEXT MEETING Monday 13th March 2017
Monday 10th April 2017

All at 7.30pm at the Cargreen Yacht Club, Coombe Lane, Cargreen

Meeting ended at 8.45pm