

LANDULPH PARISH NEIGHBOURHOOD PLAN

MINUTES of the Working Party meeting held on Tuesday 8th March 2016 at 7.30pm in
Cargreen Yacht Club, Coombe Lane, Cargreen

<p>PRESENT Marcus Forbes (Chairman), Gaye Braund (PC), John Hall (Treasurer), Glen Honey, Morton Mcleod, Marcia Pirie, Jenny Turnage(Secretary)</p> <p>WELCOME The chairnan welcomed everyone to the meeting.</p> <p>APOLOGIES Charlotte Alder, Debbie Allan, Tim Bell, Tim Burns, Jo Butcher, Gerry Stevenson (PC),), Chris Wyman (PC)</p> <p>1. MATTERS OUTSTANDING Unfortunately attempts to contact Claire Hurley (CRCC) and Zoe Bernard John (Cornwall Planning) have been unsuccessful.</p> <p>2. APPROVAL OF MINUTES The minutes of the meeting held on 9th February 2016 were signed as a true record.</p> <p>3. TREASURER'S REPORT JH reported that the bank balance of £2284 is unchanged from last month. As our accounting period ends at the end of March he will have to return approximately £960 unused grant money to Groundworks. He repeated his request for invoices and details of future spending so that he can complete the new grant application. JH also agreed to contact Zoe (Cornwall planning) for information on costing the housing survey.</p> <p>4 PROGRESS REPORTS</p> <p style="padding-left: 40px;">i) FUND RAISING This was dealt with above.</p> <p style="padding-left: 40px;">ii) EVIDENCE GATHERING There was a long discussion about how to proceed. The open meeting/exhibition booked for 16th April was cancelled and rearranged for 7th May. JH agreed to book the LMH for this date. DA agreed to produce flyers, including a wordsearch competition, for distribution around the parish in the week beginning 18th April. JT and MP agreed to research how and where to obtain display boards. Final details of the content for this event to be agreed next meeting.</p> <p style="padding-left: 40px;">iii) COMMUNICATIONS PAPER BASED details of flyers etc were included above. MM also offered to include an entertaining item in the next newsletter.</p> <p style="padding-left: 40px;">iv) COMMUNICATIONS WEB BASED The meeting agreed that the website would benefit from an "update" to maintain community interest. Various suggestions were put forward: changing the</p>	<p>JH to contact ZBJ</p> <p>JH to book LMH</p> <p>JT and MP to research display boards</p> <p>DA to produce flyers including wordsearch</p> <p>MM to do newsletter</p>
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<p>headline picture regularly, having a "comments" area on the front page, adding a "news" section. As both webmasters were unable to be at this meeting the practicalities of any changes is unknown.</p> <p>v) LAND SURVEYS Nothing to report.</p> <p>5 PREPARATION OF EVIDENCE FOR FINAL PLAN</p> <p>i) DESCRIPTION OF PARISH</p> <p>ii) POPULATION OF PARISH</p> <p>iii) SERVICES AND FACILITIES IN PARISH</p> <p>There was nothing new to add at this meeting.</p> <p>7. DECISIONS SO FAR</p> <p>1) Change date of Open Day/exhibition. Cancel booking for 16th April and re-book for Saturday 7th May 2016 10.00 to 5.30</p> <p>2) JT and MP to investigate hiring or buying display Boards.</p> <p>3) DA to produce flyers and wordsearch for the exhibition for approval at next meeting and ready to distribute wb 18th April.</p> <p>4) MM to produce an item for next newsletter</p> <p>5) MF to liaise with CA and TCB on "lightening" the website.</p> <p>6) Liaise with GS to invite Claire(CRCC) or Zoe Planning) to next meeting.</p> <p>8. ANY OTHER BUSINESS There was none</p> <p>10 NEXT MEETING OF WORKING PARTY</p> <p>NOTE Change of day to 2nd Wednesday in the month 13th April 2016 11th May 2016</p> <p>All at 7.30pm at the Cargreen Yacht Club, Coombe Lane, Cargreen</p> <p>EXHIBITION DATE Saturday 7th May at LMH 10.00 to 5.30</p> <p>Please note....The Exhibition date was changed after this meeting. New date for exhibition is Saturday 21st May same times</p>	<p>CA and TCB to investigate changes</p> <p>JH to re-book</p> <p>JT and MP to investigate boards</p> <p>DA to produce flyers etc</p> <p>MM to write in newsletter</p> <p>MF to liaise with CA and TCB re website</p> <p>GS to contact CH and ZBJ</p>
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