

**LANDULPH PARISH NEIGHBOURHOOD PLAN**  
MINUTES of the Steering Group meeting held on Thursday 13<sup>th</sup> August 2015

at 7.30pm in Three Corner Meadow, Cargreen

**PRESENT** Tim Bell, Tim Burns, Jo Butcher, Marcus Forbes (Chairman), John Hall (Treasurer), Glen Honey, Anne Marie Nathan, Jenny Turnage(Secretary), Cindy Zimmer

**WELCOME** a) The Chairman welcomed Mike Henwood, a member of Botus Fleming Parish Council and Cornwall and Saltash Gateway Groups, to the meeting as an observer. Mike took the opportunity to advise the group that Saltash has offered use of their bus to take youngsters from Landulph to youth club meetings in Saltash.

b) The chairman welcomed Debbie and Richard Allan to the meeting.

1. **APOLOGIES** There were apologies for absence from Charlotte Alder, Gaye Braund, Sophie Forbes, Gerry Stevenson

2. **THANKS** The Chairman expressed thanks to Gerry Stevenson, chairman of Landulph Parish Council, for setting up the Steering group, and to Charlotte Alder and Tim Bell for all their work organising and recording the first group meeting.

3. **MATTERS OUTSTANDING** none

4. **APPROVAL OF MINUTES** The minutes of the meeting held on 1<sup>st</sup> June 2015 were signed as a true record.

5 **TREASURER'S REPORT** JH reported that the group now has a business bank account with National Westminster Bank in the name of Landulph Parish Neighbourhood Plan.

Sort code is 56 00 63 Account no is 46446885

£50 was donated by JH to open the account

£229 was received from Landulph Parish Council

JH said if folk want to donate funds to the account they should send cheques to him made out to Landulph Parish Neighbourhood Plan.

6 **OFFICERS REPORTS**

(i) **FUND RAISING** JB reported that the Parish Council had indicated that they can provide a loan of up to £1000 if deemed necessary.

(ii) **REPORT ON MEETING WITH CLAIRE HURLEY FROM CRCC** attended by JB, MGF, JH and GS where valuable information and advice was given. Claire noted that she was impressed by

our commitment and progress, gave advice on obtaining grants and lottery (awards for all) money, offered help to collect data from the web, Caradon, AONB etc and prepare the required "Evidence" report. She expected this would involve around 4 days work, charged at £200-300 a day. Claire also said the CRCC could write both the plan and policy if wanted but added that there are other groups who could do this or we could undertake it ourselves. She also highlighted the need for a professional land survey and report, including a sustainability survey, before actual areas are designated for development. GH added there will need to be a mining survey too.

Cornwall Council will pay for the final referendum where only those on the electoral roll may vote (ie no under 18s)

Two clear points were made "Development will happen whatever"  
The need to raise awareness.

(iii) PARISH CLUSTER MEETING MGF, MP and GS had attended the Cluster meeting of representatives from the parishes of Botus Fleming, Landrake, Landulph, Pillaton and St German's where the need for a land survey was stressed as some plans had been rejected by County where no adequate survey was presented.

The European rules about estuaries were also discussed.

(iv) CONSULTATION/FOCUS GROUPS TRB has been preparing for future forums to obtain the views of various local stakeholders on what they feel is wanted in the Parish and what constraints they see.

He suggests there should be 3 groups: (1) landowners, tenant farmers and businesses that employ several people or control a large area of land. This group should be identified and sent individual invitations to their meeting.

- (2) general population aged over 50 or 55 ) These meetings could be
- (3) general population aged under 50 or 55 ) open for folk to choose which to attend.

He anticipates each forum will follow the same format; presentation of information about the plan, led discussion to elicit views followed by a written questionnaire on the issues. A report will be compiled gathering together the issues and views of that group to be presented to the Steering Group to help develop the next stage of the Plan.

To help devise the parameters for the forums all members are asked to suggest what issues they think should be included eg narrow lanes, to send their ideas to JT by the end of August . JT will pass all suggestions on to TRB who will collate them to produce guidance notes for running the discussions and draft questionnaires ready for the forums.

TRB also agreed to outline a timescale for the forums together with an estimate of resources needed and possible costs ready for the next meeting.

JH suggested that members could gain a lot to help them identify issues and themes by looking at other completed Parish plans on the web, especially looking for patterns in the headings used.

(v) COMMUNICATIONS The meeting noted the update produced by GS that appeared in the latest newsletter and agreed to try and

ALL

E mail  
"issues" or  
"themes"  
to JT by  
end of  
August

TRB  
prepare  
timescale  
and  
estimates  
And liaise  
with Nikki  
Gill re  
booking  
LMH

TCB  
Prepare  
newsletter  
updates

produce regular such updates in each future issue. TCB offered to undertake this task.

There was a short discussion on the need or not for a “Plan” web site. TCB and JH agreed to look into the advisability and cost of setting up a dedicated web site for the LPNP or sharing the Parish Council web site. They also agreed to examine other paris plan web sites namely Rame Penninsular and DOWNDERRY .

TCB and JH examine other web sites  
JH talk to PC re joint use of PC site

**7 DECISIONS SO FAR**

- 1 To adopt the constitution with the agreed amendment re numbers.
- 2 JB to take appropriate decisions and action on grant application.
- 3 All members to gather ideas on the issues and themes to guide the forum meetings and e mail to JT by the end of August.
- 4 TCB and JH to examine at least 2 local plan web sites, the possibility of sharing Landulph PC site and the viability of creating an independent site.
- 5 TCB to include details of our bank account in the next newsletter to allow for future donations.

**8 WHAT NEXT/RECAP**

- 1 Formulate aims and objectives of group.
- 2 Creation of smaller working committees with specific roles both the above based on various expected reports about outline plans for the group forums, lists of themes and issues, information from other plan web sites.

**9 ANY OTHER BUSINESS** GH advised that he is a qualified surveyor so can offer advice re future land survey. He agreed to delve into what exactly is involved in this process.

GH investigate land survey.

TRB suggested we should look at the old plans and Parish/district/county information already held re housing needs in the parish.

GH reminded the group that there is an imminent planning application for around 40 houses on land adjacent to Rosehill and asked if we could/should respond in any way. MGF offered to contact Claire Hurley informally to discuss possible appropriate responses. Meantime members should monitor the county planning site to be aware of developments.

MGF contact C. Hurley for advice

**10 DATE OF NEXT MEETING** Monday 14<sup>th</sup> September 2015 7.30pm in Cargreen Yacht Club.

GH to book venue





