

LANDULPH PARISH NEIGHBOURHOOD PLAN

MINUTES of the Working Party meeting held on Monday 9th November 2015
 at 7.30pm in Cargreen Yacht Club, Coombe Lane, Cargreen

<p>PRESENT Debbie Allan, , Tim Burns, Jo Butcher, Marcus Forbes (Chairman), Gaye Braund, John Hall (Treasurer), Glen Honey, Jenny Turnage(Secretary), (PC), Gerry Stevenson (PC)</p> <p>WELCOME The chairman welcomed Nigel Witton from St Germans Plan group to the meeting.</p> <p>APOLOGIES There were apologies for absence from Tim Bell .</p> <p>1. MATTERS OUTSTANDING There were none</p> <p>2. APPROVAL OF MINUTES Tim Bell was shown as present at the last meeting. The minutes of the meeting held on 12th October 2015 were then signed as a true record.</p> <p>3. TREASURER’S REPORT JH informed the meeting that there is a balance of £2664.22 in the account.</p> <p>4. PROGRESS REPORTS</p> <p style="padding-left: 40px;">i) COMMENTS RECEIVED FROM CORNWALL JB referred to the notes received from Cornwall that specified the need to do a new affordable housing survey to accompany the plan. TRB said that he could easily add the necessary questions for this to the scheduled parish questionnaire. The notes also specified a need for an Open Spaces survey (playing fields, beaches etc) It was agreed that this task would be carried forward to January.</p> <p style="padding-left: 40px;">ii) FUND RAISING JB asked that members try to estimate future expenditures and let her know asap to aid the process for allocation of the present grant and application for future grant funds.</p> <p style="padding-left: 40px;">iii) EVIDENCE GATHERING, FOCUS GROUPS (a) TRB confirmed that the three discussion group meetings have been arranged for 23rd, 24th and 25th of November 2015 . (b) CA and TCB volunteered to take notes during the meetings and write up a digest afterwards. (c) Anne Marie Nathan , JB, GB, DA and JT all offered to help with refreshments as needed . (d) Extra information for the focus groups provided by Dave Ford that the Rosehill nurseries are probably classed as a horticultural rather than a “brownfield” site GS reminded members that</p>	<p>TRB to include housing questions on parish questionnaire</p> <p>Carried forward</p> <p>All to provide estimates to JB</p> <p>TRB to hold focus groups aided by CA, TCB, JB, GB. DA, JT as necessary</p>
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<p>the original suggestion to build on that site came from a housing survey undertaken by Cavanna Homes some time ago but not acted upon.</p> <p>iv) COMMUNICATIONS PAPER BASED (a) DA gave out copies of the flyer that is being delivered this week to all dwellings in the parish. The “postman” will try to speak to someone at each address, try to gauge possible attendants and collect individual e-mail addresses. The chairman congratulated DA for producing such an excellent flyer.</p> <p>(b) DA and TRB will liaise on the production of individual invitation letters to the known businesses in the parish.</p> <p>v) COMMUNICATIONS WEB BASED CA confirmed that the web site is up and running. E-mail contact addresses have been added for those who asked for them and a feedback form has been added to the website. Congratulations were expressed for the production of such an interesting, eye-catching site.</p> <p>vi) LAND SURVEYS nothing to report</p> <p>5 PREPARATION OF EVIDENCE FOR FINAL PLAN</p> <p>i) DESCRIPTION OF PARISH is underway by MM</p> <p>ii) POPULATION OF PARISH is underway by TRB</p> <p>iii) SERVICES AND FACILITIES IN PARISH GH and DA offered to undertake this task.</p> <p>6. DECISIONS SO FAR</p> <p>1 To include the necessary items for a parish housing survey in the forthcoming parish questionnaire.</p> <p>2 Everyone to collect estimates of future spending and to keep JB informed ready for the January meeting.</p> <p>3 Delivery of individual flyers to every dwelling informing of Focus group meetings</p> <p>4 Organisations in the parish are including an internet version of the flyer to all their members</p> <p>5 GB to set up the board on Gerrys Corner and liaise with JH and others to use the Festival boards as extra publicity for the focus groups.</p> <p>7. RECAP / WHAT NEXT</p> <p>1 To hold the focus group meetings in November and prepare an interim report for the next meeting.</p> <p>2 To invite Claire Hurley from CRCC to give more guidance after analysis of the focus groups.</p>	<p>Volunteers to deliver flyers</p> <p>DA /TRB to deliver business invites</p> <p>CA/TCB to continue development of the site</p> <p>MM and TRB to continue work.</p> <p>GH and DA to begin services section</p> <p>GB and JH to organise boards</p>
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8. ANY OTHER BUSINESS

(i) DA said that Landulph School head was keen to be involved. Suggested a poster competition (with prize) for the pupils. Also suggested a logo competition (with prize) for adults and a bottle of wine for the 100th person contacting the website. All ideas were approved for further work.

(ii) Morton McLeod has arranged for an entry in the next newsletter containing details of this working group. First page to include photos and a short resume of TRB, TCB and MF

(iii) Nigel Witton thanked the group for inviting him. He said he was impressed with the progress made, The meeting wished him success in his future plans

10 NEXT MEETING OF WORKING PARTY

14th December 2015

11th January 2016

All at 7.30pm at the Cargreen Yacht Club, Coombe Lane, Cargreen

The meeting ended at 8.25pm

DA to oversee