

# Landulph Parish Neighbourhood Plan

## Meeting Minutes

May 26, 2015

<i>Present:</i>	Gerry Stevenson (Interim Chair)	Tim Bell
	Chris Wyman	Cindy Zimmer
	Gaye Braund	Jo Butcher
	Marcus Forbes	Marcia Pirie
	Sophie Forbes	Tim Burns
	Charlotte Alder	John Hall
<i>Apologies</i>	David Ford	Jenny Turnage
	Glenn Honey	Martin Freeman
	Lisa Jagger	Annemarie Nathan
		Rob Thomas

*Next meeting:* 30<sup>th</sup> June at 19:30hrs.

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### I. Introductions

Introduction from Gerry to the group.

Brief intro around the table for everyone to introduce themselves.

### II. Discussion

- Gerry opened the discussion to go through the draft constitution document that was circulated via email prior to the meeting. A few points were raised and duly noted.
- Volunteers were requested for the main roles of chair, vice-chair, treasurer and secretary. The below two were confirmed during the meeting. It was agreed that for the other roles, these would be decided at the next meeting.
  - Vice Chair confirmed as Tim Bell.
  - Treasurer confirmed as John Hall.
- Went around the table putting forward skills that each of the attendees could bring to the group.
- Discussion as to how we could progress forward and how we should setup ourselves – it was agreed that smaller groups to undertake specific areas/actions.
- Discussions ensued covering fund raising, frequency of meetings, end goal that we need to achieve,
- Case study for Quethiock neighbourhood plan and application form for the grant were circulated.

### III. Action Points

- Gerry, Tim, Tim and Charlotte will meet on Friday 5<sup>th</sup> June to discuss the objectives and policies.
- Tim Bell to research some type of shared mailbox and report back to the group at the next meeting.

### IV. AOB

### V. Close

Next meeting has been arranged at Cindy Zimmer's house (5 Coombe Drive) on 30<sup>th</sup> June at 19:30hrs. Agenda will be circulated prior to the meeting.